

## LAIS Extended Essay Schedule

<b>Pre DP Year 1</b>	
<b>February</b>	Introductory session – What is the EE?
<b>DP Year 1</b>	
<b>February</b>	<ul style="list-style-type: none"> <li>- Subjects choice forms</li> <li>- Allocation of supervisor and subject</li> </ul>
<b>March Information Session:</b>	<ul style="list-style-type: none"> <li>- EE formal presentation – Consent Form (writing process –steps and phases)</li> <li>- EE formal presentation – Criteria, subjects, specimens, evaluation</li> <li>- Discuss suitable areas of research (EE Supervisors) – refine the topic and area of study.</li> <li>- Look for appropriate literature – bibliography (equipment required)</li> </ul>
<b>April Academic writing Workshop with librarian</b>	<ul style="list-style-type: none"> <li>- Writing skills: Paraphrasing and summarizing</li> <li>- Writing skills: Formal register</li> <li>- Referencing</li> <li>- Research and note taking</li> </ul>
<b>April</b>	- <b>First reflection session</b> (with your supervisor)
<b>Mid May</b>	- PowerPoint presentation along with the EE outline submitted to EE supervisors.
<b>End May</b>	<ul style="list-style-type: none"> <li>- <b>Extended Essay PRESENTATION</b></li> <li>- Prepare and deliver a 5-10-minute PowerPoint presentation (EE research proposal)</li> <li>- Presentations will be delivered in front of other students, supervisors, IB Coordinator, EE Coordinator.</li> </ul> <div style="background-color: #e0e0e0; padding: 5px; margin: 5px 0;"> <p><u>- The presentation should include:</u></p> <ul style="list-style-type: none"> <li>- Aim</li> <li>- Hypothesis/RQ</li> <li>- Sources of information/experiment details</li> <li>- Areas of concern</li> <li>- A skeleton outline (including chapter headings)</li> <li>- Expected outcome(s)</li> </ul> </div> <ul style="list-style-type: none"> <li>- Report on students' EE progress (as well as outline &amp; presentation comments and suggestions) <u>will be delivered to parents</u></li> <li>- Students may start writing their EEs after all the details and steps have been completed, approved and signed by the EE supervisors.</li> </ul>
<b>June– December EE writing process</b>	<ul style="list-style-type: none"> <li>- Writing the <i>1st draft</i></li> <li>- Cooperation with EE Coordinator and EE supervisor</li> <li>- <b>Second reflection session</b></li> </ul>
<b>DP Year 2</b>	
<b>September</b>	- 1st draft due at the end of the month
<b>October</b>	<ul style="list-style-type: none"> <li>- EE supervisors provide comments on the 1st draft</li> <li>- Working towards final draft</li> </ul>
<b>December</b>	- Submission of EE – Final draft.
<b>January</b>	- <b>Third reflection session (viva voce)</b>



## **LAIS Extended Essay Supervisor Allocation**

Students require a supervisor from one of their chosen subjects. To provide adequate supervision, supervisors are restricted to a low number of candidates. If too many students wanted to complete an Extended Essay supervised by teacher XY we would not be able to accommodate this.

### **The procedure will therefore be as follows:**

Students will state their 3 preferences for an Extended Essay (it is recommended to select a Higher Level subject).

If the number of students opting for a subject exceeds the maximum number, the students whose EE-subject is a Higher Level subject are first chosen. Then a random selection will be made. Those students not randomly selected would then be allocated their second choice.

At LAIS, supervisors generally do not supervise more than 3 students.