

LAIS Extended Essay Schedule

Pre DP Year 1	
February	Introductory session – What is the EE?
DP Year 1	
February	<ul style="list-style-type: none"> - Subjects choice forms - Allocation of supervisor and subject
March Information Session:	<ul style="list-style-type: none"> - EE formal presentation – Consent Form (writing process –steps and phases) - EE formal presentation – Criteria, subjects, specimens, evaluation - Discuss suitable areas of research (EE Supervisors) – refine the topic and area of study. - Look for appropriate literature – bibliography (equipment required)
April Academic writing Workshop with librarian	<ul style="list-style-type: none"> - Writing skills: Paraphrasing and summarizing - Writing skills: Formal register - Referencing - Research and note taking
April	- First reflection session (with your supervisor)
Mid May	- PowerPoint presentation along with the EE outline submitted to EE supervisors.
End May	<ul style="list-style-type: none"> - Extended Essay PRESENTATION - Prepare and deliver a 5-10-minute PowerPoint presentation (EE research proposal) - Presentations will be delivered in front of other students, supervisors, IB Coordinator, EE Coordinator. <div style="background-color: #cccccc; padding: 5px; margin: 5px 0;"> <p style="margin: 0;"><u>- The presentation should include:</u></p> <ul style="list-style-type: none"> - Aim - Hypothesis/RQ - Sources of information/experiment details - Areas of concern - A skeleton outline (including chapter headings) - Expected outcome(s) </div> <ul style="list-style-type: none"> - Report on students' EE progress (as well as outline & presentation comments and suggestions) <u>will be delivered to parents</u> - Students may start writing their EEs after all the details and steps have been completed, approved and signed by the EE supervisors.
June– December EE writing process	<ul style="list-style-type: none"> - Writing the <i>1st draft</i> - Cooperation with EE Coordinator and EE supervisor - Second reflection session
DP Year 2	
September	- 1st draft due at the end of the month
October	<ul style="list-style-type: none"> - EE supervisors provide comments on the 1st draft - Working towards final draft
December	- Submission of EE – Final draft.
January	- Third reflection session (viva voce)



LAIS Extended Essay Supervisor Allocation

Students require a supervisor from one of their chosen subjects. To provide adequate supervision, supervisors are restricted to a low number of candidates. If too many students wanted to complete an Extended Essay supervised by teacher XY we would not be able to accommodate this.

The procedure will therefore be as follows:

Students will state their 3 preferences for an Extended Essay (it is recommended to select a Higher Level subject).

If the number of students opting for a subject exceeds the maximum number, the students whose EE-subject is a Higher Level subject are first chosen. Then a random selection will be made. Those students not randomly selected would then be allocated their second choice.

At LAIS, supervisors generally do not supervise more than 3 students.